

# South Willesborough and Newtown Community Council

I hereby give you notice that a meeting of the Allotments Committee will be held  
On Wednesday 16<sup>th</sup> April 2025 at 7pm at Community Lounge, Baxendale Court,  
Ashford

All members of the Committee are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Reports will be available at the meeting but can be requested in advance by contacting the Clerk on  
**01233 528933**

*Sarah Evans*

Community Council Manager  
10<sup>th</sup> April 2025

## AGENDA

**1/25 Record attendance and apologies for absence and approval**

### **2/25 Declarations of Interest**

A Member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, (unless a relevant dispensation has been granted by the Clerk)

A Member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote

A Member may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.

**3/25 To agree Minutes of meeting of November 2024 and sign**

**4/25 To review a Report of the Community Council Manager on the SWANCC Allotment  
Community Allotment and agree actions**

**5/25 To agree the risk assessment for the Community Allotment programme**

**6/25 To agree the date of the next meeting and items to be included on the Agenda.**