

South Willesborough and Newtown Community Council

**I hereby give you notice that a meeting of the Finance and General Purposes Committee will be held on Monday 23rd June 2025
at the Community Lounge, Baxendale Court, Ashford,
at 7.00pm**

All members of the Committee are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

Sarah Evans
Community Council Manager
18th June 2025

01/25 To Elect a Chair for the Committee

02/25 To Record and List Apologies for Absence

03/25 Declarations of pecuniary, other significant or voluntary interest

A Member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, (unless a relevant dispensation has been granted by the Clerk)

A Member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote

A Member may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.

i. Updating of Declarations of Interest for the Code of Conduct

ii. To note the granting of any requests for dispensations and the decision

04/25 To Agree the Minutes of the last Meeting January 2024 and sign (attached)

05/25 To review the budget performance to date, bank reconciliation and recommended bank transfers and agree actions.

06/25 To agree the payments listing (attached), new beneficiaries, endorse any payments agreed by email and any deposit key refunds required

07/25 To receive a report of the Community Council Manager on Costs and Safety for the SWAN Salute and agree actions

08/25 To review staffing costs for June and July and agree – Verbal Report

08/25 To agree the date of the next meeting as Monday 21st July 2025 and agree items for the Agenda.