

South Willesborough and Newtown Community Council

**I hereby give you notice that a meeting of the Finance and General Purposes Committee will be held on Monday 27th April 2026
at Community Lounge, Baxendale Court, Ashford.
at 7.00pm**

All members of the Committee are summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

Sarah Evans
Community Council Manager
22nd April 2026

29/26 To Record and List Apologies for Absence

30/26 Declarations of pecuniary, other significant or voluntary interest

A Member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part, (unless a relevant dispensation has been granted by the Clerk)

A Member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote

A Member may also declare a voluntary Interest if they are unsure of their position. Inclusion and voting will be decided at the time of the declaration.

i. Updating of Declarations of Interest for the Code of Conduct

ii. To note the granting of any requests for dispensations and the decision

31/26 To Agree the Minutes of the last Meeting March 2026 and sign (attached)

32/26 To review the year end bank reconciliation, budget summary and reserves position for 2025 / 2026 and approve

33/26 To agree the February – March 2026 VAT return for year end

34/26 To agree the publication of payments over £100 for the year 2025 2026 in line with the transparency code

35/26 To review the April 2026 budget performance to date, reserves report, bank reconciliation and recommended bank transfers and agree actions.

36/26 To agree the payments listing (attached), new beneficiaries, endorse any payments agreed by email and any deposit key refunds required.

37/26 To review the Council Risk Assessment and agree.

38/26 To review the Food Preparation Risk Assessment and approve

39/26 To review the Planting Risk Assessment and approve

40/26 To review the Watering Risk Assessment and approve

41/26 To review the Hedge Cutting Risk Assessment and approve

42/ 26 To revise the date of the next meeting as 18th May 2026 to allow for the Bank Holiday and any items for the Agenda.